**1st Claydon Scout Executive Building Committee**

**Minutes of meeting held 8th June 2022**

Present: Mr M Culley (Chair) Mr M Pearson (GSL)

 Mrs B Sutton (Secretary) Mr P Harman

 Mr T Sutton Mr D Rowland

 Mrs R Morrall Mrs M Allen

 Mr P Hickman Mrs R Clark (via Zoom)

**Apologies**

These were received from Mr R Clark

**Minutes of last meeting.**

These had been received at short notice and the matter was deferred

**Matters Arising**

1/ Heating completed, paid and work in progress to find a sensible working temperature.

2/ PAT Testing – Green Futures do not carry out this work. Volt too high.

3/ Fuse Board - Quotes received (1) £ 888 – PI installation

 (2) Green Futures – We don’t need 3 phase – quote awaited.

 Once received Mr Culley will apply for a grant from MSDC (£1000).

4/ Solar Panels – Mr Clark has bills for quotes etc.

5/ Lighting – More quotes needed - £1952.10 for soft lighting in hall, quiet room etc and sensors in toilets from Henstowe.

6/ Handryers – quote received from Henstowe ltd

**HQ Update**

1/ Air Source heating – installation and payment complete. The unit outside is set at 13 degrees. The wall panel in the classroom is controlled by a personal phone.

 Tex Holdings are fitting a cage around the outside unit at no charge.

2/ We are gathering quotes from the fuse board and will then apply to MSDC for grant aid.

3/ Mr Rowland has a contact for a PAT tester.

4/ Two quotes needed for the plumbing etc before we can apply for a grant from the Co Op foundation Community Care Fund

James Rose Porter

Henstowe -

PI

5/ Lighting – 2 more quotes awaited. This could eb added to the CCF application

6/ Solar Panels – One quote received for £12,000. The use of the panels would be dependent on our usage although batteries would be very useful. We need more quotes before applications to SUEZ And MSDC and possibly Viridor.

**Fundraising**

1/ Non curry evening – 21st September – enquiries to be made at the Greyhound and The Sorrel Horse.

2/ Amazon Smile - £8.80 raised

**Treasurer’s Report**

1/ Bank balance £ 23,538.86

 Income £ 2,257.00 Heating grant from MSDC

 £ Subs paid

 Expenses £ BT

 £ D. Rowland Expenses

**Section Updates**

1/ Numbers remain the same as last meeting

2/ Two on waiting list for Cubs

3/ Subs – could be on Standing orders (Rebecca stated that as a parent this would be helpful)

Mr Pearson will email parents for thoughts – He will then what’s App the Scout Exec.

4/ Training for Modules 7 + 35 – 24th and 10th Ipswich could join us

5/ Mr Sutton attended GSL meeting and confirmed that Section Assistants do need to complete Safety and safeguarding modules – both available on line – future is uncertain at the moment

6/ Scouts – successful camp last week and looking forward to July 1st Wild Camp – Suffolk Punch in August (5 Scouts attending).

 Cubs – short half term = 2 to \Jubilee Party for Cubs – new code of conduct next week

 Beavers Walked round Barham Lakes last week and plan to walk in Ipswich looking for Big Hoot Owls

7/ Recruitment - Mr Pearson will keep pushing equipment as always

Incident Reports

Mr Hickman cut his finger while making nettle tea

Both above were reported in the incident book.

Gift Aid

Messrs Culley and Annis are discussing this matter

Risk Assessment

Mr Rowland has found a form to be adapted for 1st Claydon – Mr Pearson will amalgamate the two documents and distribute

This is to be carried over to the next meeting

AGM/Fun Day

Will need marquee as we have no building

Activities not yet booked

 Assault Course / Archery /Bouldering

Cost £1 per person to show commitment

Food – Ploughmans

ASIC will supply £500 towards this event

Wayne will do the BBQ for the evening

Letter to parents

Mr Pearson and Mrs Allen to do the shopping

Tea Urn

Reports to M Pearson by end on Jun

NB Mr Culley is stepping down as Chair – he has done an excellent job and will create a bullet point sheet for the role

Any Other Business

Mrs Sutton asked what was happening with the window between the Hall and Quiet room – Mr Rowland will fix before September term

Next Meeting

Next meeting will be Wednesday 14th Sept at the HQ – 7.45pm